**South Milwaukee Public Library**

**Book and Media Donation Policy**

**General Information**

* Please drop off donations at the first-floor desk during library business hours. Receipts are available upon request.
* It is not guaranteed that items will get added to the collection. Anything not added will get sold to benefit the *Friends of the South Milwaukee Public Library.*
* The decision to accept gifts and donations is at the discretion of the staff member taking on the items and is on a case by case basis.
* Please take off all stickers before donating (including garage sale stickers).

**Materials the Library Can Accept**

* Fiction and nonfiction titles that are in good condition
* DVDs, CDs, and audiobooks that are in good condition
* Board games and puzzles that are not missing pieces
* Magazines can be put directly into the Magazine Exchange bin (free for the community to take)

**Materials that the Library is Unable to Accept**

* Books in poor condition
	+ Dirty, moldy, stained, smoky, damaged, torn, missing pages, smelling, writing on pages, etc.
	+ Textbooks and encyclopedias
	+ Cassette tapes
	+ VHS tapes
	+ Newspapers

**The Library is most interested in**

* Recently related fiction or nonfiction books
* Books of local interest
* Media materials: DVDs, CDs, audiobooks
* Board games with no missing pieces

Updated 12/8/2021