



South Milwaukee Library

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Public Comment Policy

Approved by the Library Board of Trustees, 7/27/2023

The agenda for each Library Board meeting includes a time for comments from individuals who are present at the meeting. Members of the public who are in attendance will be asked to speak at this point in the agenda if they wish to make any comments. Each person who wishes to speak must state their name and address for the public record, and limit their comments to three minutes. The Board President is responsible for the orderly conduct of the meeting and shall rule on such matters as: the time allowed for public expression; the appropriateness of the subject being presented; and the "timeliness" of such presentation. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.

Defamatory or abusive remarks are always out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he or she persists in improper conduct or remarks. If needed, meeting will be rescheduled.

If the comments that were made do not directly pertain to an agenda item, the Board members may not discuss the topic or take action at the meeting. After all members of the public have been allowed an opportunity to speak, the Board will resume session in accordance with the agenda. This policy does not preclude the Board from enacting additional guidelines for meetings with a large number of people in attendance.