\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

There will be a meeting of the Board of Trustees of the South Milwaukee Public Library

on Thursday, November 30, 2023 at 5:30 p.m. in the Board Room

the South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

**AGENDA:**

Call to Order/Roll Call

Adoption of Agenda

Board President’s Report

Public Comment

Correspondence

Friends Update

Committee Reports: Personnel and Finance, Legislation and Technology, and Building (in Director’s Report)

***Agenda Topics***

*The Board of Trustees reserves the right to take action on any of the items listed below.*

Minutes from the October 2023 Regular Meeting of the Library Board of Trustees

Expenditures from the Operating Budget and Financial Statement for November 2023

Expenditures from the Library Trust/Gift Accounts Amended Financial Statements for June, July, August, September, October 2023

Expenditures from Library Trust/Gift Accounts Financial Statement for November 2023

Library Director’s Report

Baking Supplies

Accounting Procedures

Elevator Improvement

Shelver 1 – Job Description

Shelver 2 – Job Description

Reference Associate – Job Description

Election Layout for 2024

Staff Computers

Server/Fiber

Donations Policy (Review for Approval)

Social Media Policy (First Reading)

Purchasing Policy (First Reading)

Responsibility of Board (Discussion-No First Reading)

Patron Privacy Policy (Discussion – No First Reading)

Adjourn

Tristan Boswell, Library Director

POSTED: 11/21/2023

## PUBLIC NOTICE

PLEASE NOTE: Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Director of the South Milwaukee Public Library at 414-768-8195, or write to the Library Director, 1907 10th Avenue, South Milwaukee, Wisconsin 53172.

**Mission Statement**

*To enhance the quality of life in South Milwaukee in a welcoming and innovative environment that provides information and ideas for lifelong literacy and learning*

**Vision Statement**

*To be the fundamental contributor to the quality of life in South Milwaukee*