



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting
March 22, 2022

President Reszel called the regular meeting to order at 6:30 p.m.

Present: Drummer, Laabs, Maass, Meidam, Reszel, Sobolik
Excused: Suarez-Lemcke
Library Staff: Marshall

Adoption of Agenda:

Drummer/Maass motion to adopt the amended agenda. By voice vote, all voted in the affirmative.
Motion carried.

Public Comment:

None.

Correspondence:

None.

Friends Update:

Trustee Laabs reported that there is a book and bake sale on April 2, 2022. The library staff have been assisting with library marketing and social media. The bakery will be pay-what-you-can donation and Avenue Coffee will be donating the coffee. There will also be a membership drive station and the option for customers to pay on the 1st floor with a credit card. There was a Cousins fundraiser on March 21, 2022.

Board President's Report:

President Reszel wished the library logistical luck on April 5 for its first time as a polling location in over a decade. Reszel also asked that the Annual Report Infographic be made available for the public coming to the polls.

Committee Reports: Personnel and Finance, Legislation and Technology, & Building:

None.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the March 1 2022 (rescheduled from February 22) Regular Meeting of the Library Board of Trustees:

Motion by Sobolik/Maas to approve, receive, and place on file the March 1, 2022 minutes. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for March 2022:

Motion by Meidam/Drummer to approve expenditures for March 2022 of \$55,822.76 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried. Motion by Meidam/Drummer to receive and place on file the Financial Statement for March 2022 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for March 2022:

Motion by Meidam/Drummer to approve expenditures of \$418.59 from the Friends account, \$0.00 from the Gift Account, \$7,792.72 from the Stosick Account, and \$0.00 from the Building Account. Motion by Meidam/Drummer to receive and place on file the Library Trust/Gift Account Financial Statement for March 2022. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report:

Director Marshall reported on the camera installation project and staff anniversaries. Motion by Sobolik/Maass to approve the March 1 2022 Library Director's report as presented by Marshall and place on file. By voice vote, all voted in the affirmative. Motion carried.

Strategic Plan

All three Strategic Plan quotations received from Center from Strategic Change (\$14,200), WiLS (\$12,600), and SKA Associates (\$16,500) were reviewed and discussed. Due to SKA Associates' uniquely tailored plan for a small library with follow up to ensure completion and success of the Strategic Plan paired with excellent references, the Trustees voted in favor of SKA Associates (in favor: Maass, Reszel, Drummer, Meidam) (no vote: Sobolik, Laabs). Motion carried.

Bylaw Revision

The last sentence in Section 4 of the Library Board of South Milwaukee Bylaws was updated to include an option to add a non-voting member of the Friends of South Milwaukee Public Library to be invited to participate for a restricted term as desired. Motion by Reszel/Meidam to approve the revision to the Trustee Bylaws. By voice vote, all voted in the affirmative. Motion carried.

Office Furniture

No discussion on topic, tabled for future meeting.

Stosick Project Updates

Written summary provided by Librarian Matt Prigge about the project including information about the Spectacle of Music program, This Month in the Library Display, and digitized *South Milwaukee Journal* from 1893, 1898-1920. Also included was a copy of the article highlighting the local history collection for the *Bridges* magazine.

Annual Report

The infographic created by Librarian Emily Vosberg to represent the 2021 Annual Report was reviewed by the Trustees with minor grammatical corrections.

Adjournment:

Motion by Drummer/Sobolik at 7:40 pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tristan Marshall".

Tristan Marshall, Ex-Officio Secretary/Library Director

Date Approved: 4/26/2022