



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting

March 23, 2023

President Meidam called the regular meeting to order at 5:31 p.m.

Present: Laabs, Maass, Marquardt, Meidam, Reszel, Sobolik

Excused: DeMont

Library Staff: Boswell

Adoption of Agenda:

Sobolik/Reszel motion to adopt agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment:

None.

Correspondence:

A patron had reported to a library staff member that they really appreciated the great children's services provided by Children's Librarian Stephanie Jurss.

Friends Update:

None.

Board President's Report:

President Meidam reported on the School District of South Milwaukee difficulties. Trustee Sobolik continued to explain the situation the School District is facing and where to find information about it. There is an event on April 5 that will be held to reach out to legislators and the library is invited to attend.

Committee Reports: Personnel and Finance, Legislation and Technology, & Building:

Meidam stated the details could be found on the Director's Report.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the February 2023 Regular Meeting of the Library Board of Trustees:

Motion by Maass/Marquardt to approve, receive, and place on file February 2023 minutes. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for March 2023

Motion by Maass/Meidam to approve expenditures for March 2023 of \$42,220.28 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried. Motion by Maass/Marquardt to receive and place on file the Financial Statement for March 2023. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for March 2023

Motion by Maass/Sobolik to approve expenditures for March 2023 of \$483.90 from the Friends account, \$0.00 from the Gift Account, \$1,574.19 from the Stosick Account, and \$0.00 from the Building Account. Motion by Maass/Reszel to receive and place on file the Library Trust/Gift Account Financial Statement for March 2023. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report:

Director Boswell reported that most of the month's energy has been spent in program preparations for the Summer Reading Program and building maintenance. There was a report on staff anniversaries and an update. There will be a focus on making the library more inviting with movement towards the Strategic Plan. Motion by Reszel/Sobolik to receive and place on file the Library Director's report for March 2023. By voice vote, all in the affirmative. Motion carried.

MCFLS Expanding Fine Threshold for Online Service Access

Boswell reported that MCFLS is reviewing the possibility of changing the fine threshold for patrons' ability to access online resources (like Libby and Hoopla). The current fine limit is set to \$100, which was adjusted to a higher rate during COVID. There is a review of that limit, but first the fine threshold for physical item checkout which is \$5.00. Data was provided that showed the amount of current South Milwaukee patrons that have blocks with those limits. No decisions are being discussed at this meeting, just information discussion.

Health Data Survey Partnership with MCFLS

Boswell discussed that there was a small grant opportunity to help disperse information about the *All of Us* program.

Fundraising

Boswell explained there are no grant opportunities to help with seed money for financing. If any fundraising event was to be planned, additional funding would need to be found in other areas like Stosick, General Reserve, or other options.

Motion by Sobolik/Laabs to approve the use of up to \$3,000 from the General Reserve fund towards planning a fundraising family bowling night in 2023. By voice vote, all in the affirmative. Motion carried.

Summer Library Program

Boswell shared the list of programs planned for Summer Reading program that were planned by Stephanie Jurss (Children's Librarian) and Bethany Meyer (Assistant Director / Adult Services).

Infographic Presentation & Common Council Meeting (May 2, 2023)

Boswell presented the Infographic that accompanies the 2022 Annual Report. This report will be presented to the Common Council at their May 2, 2023 meeting and dispersed publicly.

Fire System and Fire Panel

Boswell presented new Fire Alarm service vendor options. Waiting on quotes from vendors for Fire Panel or Fire System replacement.

Adjournment:

Motion by Reszel/Sobolik at 6:35 pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Tristan Boswell, Ex-Officio Secretary/Library Director

Date Approved: 04-27-2023