South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting

June 22, 2026

1. **Call to Order/Roll Call**
   President Maass called the regular meeting to order at 5:32pm.
   Present: DeMont, Maass, Mathews, Moen, Sobolik
   Excused: Meidam
   Unexcused: Fenger
   Library Staff: Meyer

2. **Adoption of Agenda (Action)**
   Motion by Moen/DeMont to adopt the agenda as presented. By voice vote, all voted in the affirmative. Motion carried.

3. **Public Comment & Correspondence (Information)**
   None.

4. **Board President's Report (Information)**
   Maass shared a thank you statement for Trustee Meidam's nine years of service to the Board. The statement has been placed on file.

5. **Friends Update (Information)**
   None.

6. **Committee Reports (Information)**
   None.

7. **Minutes from the May 2026 Regular Meeting (Action)**
   Motion by Sobolik/Moen to approve, receive, and place on file the May 2026 Regular Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.

8. **Operating Expenditures Approval (Action)**
   Motion by Sobolik/DeMont to approve operating expenditures in the amount of $45,315.05. By voice vote, all voted in the affirmative. Motion carried.

9. **Expenditures & Financial Statement for Library Trust/Gift Accounts for May 2026 (Action)**
   Motion by Sobolik/Meidam to approve expenditures from the Trust/Gift Account for May 2026 in the amount of $2,808.62 and receive and place on file the Library Trust/Gift Account Financial Statement for May 2026. By voice vote, all voted in the affirmative. Motion carried.

10. **Library Director's Report (Action)**
Meyer shared updates from the Library Director's report. Motion by DeMont/Mathews to place the Library Director's report on file. By voice vote, all voted in the affirmative. Motion carried.

11. **Library Card Policy Update Due to Digital Signature Collection Change (Information/Action)**
Meyer shared that MCFLS libraries are no longer collecting digital signatures on patron records. As a result, this verbiage needs to be updated in the Library Card Policy. Motion by Moen/Sobolik to approve the Library Card Policy as amended. By voice vote, all voted in the affirmative. Motion carried.

12. **Meeting Room Policy Update (Information/Action)**
Discussion on updates to Meeting Room Policy. Trustees asked Meyer to bring back updates and examples at the next regular meeting. No action taken.

13. **Circulation Policy Update (Information/Action)**
Motion by Moen/Mathews to approve updates to Circulation Policy. By voice vote, all voted in the affirmative. Motion carried.

14. **Strategic Plan Update (Discussion)**
Discussion by Meyer and trustees on goals in strategic plan.

15. **Trustee Essentials Handbook #14: The Library Board and the Open Meetings Law (Discussion)**
Discussion of DPI's Trustee Essentials Handbook Section #14.

16. **Officer Elections (Discussion/Action)**
Motion by Sobolik/Moen to elect Erin DeMont as President. By voice vote, all voted in the affirmative. Motion carried. Motion by DeMont/Mathews to elect Sandy Moen as Vice President. By voice vote, all voted in the affirmative. Motion carried. Motion by Maass/DeMont to elect Joanne Sobolik as Financial Secretary. By voice vote, all voted in the affirmative. Motion carried.

17. **Adjourn**
Motion by Moen/Sobolik at 6:53pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,

Bethany Meyer

Bethany Meyer, Ex-Officio Secretary/Library Director

Date Approved: July 27, 2026