



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting

February 23, 2026

1. Call to Order/Roll Call

President Maass called the regular meeting to order at 5:30pm.

Present: DeMont, Maass, Mathews, Meidam, Moen, Sobolik

Unexcused: Fenger

City Staff: Kate Bernovich, Jay Shambeau

Library Staff: Meyer

2. Adoption of Agenda (Action)

Motion by DeMont/Meidam to adopt the agenda as presented. By voice vote, all voted in the affirmative. Motion carried.

3. Public Comment & Correspondence (Information)

Public comment period.

4. Board President's Report (Information)

None.

5. Friends Update (Information)

None.

6. Committee Reports (Information)

None.

7. Minutes from the January 2026 Regular Meeting (Action)

Motion by Moen/Meidam to approve, receive, and place on file the January 2026 Regular Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.

8. Operating Expenditures Approval (Action)

Motion by Sobolik/Moen to approve operating expenditures in the amount of \$55,882.65. By voice vote, all voted in the affirmative. Motion carried.

9. Expenditures & Financial Statement for Library Trust/Gift Accounts for Year End 2025 & January 2026 (Action)

Motion by Sobolik/Meidam to receive and place on file the Library Trust/Gift Account Financial Statement for Year End 2025. By voice vote, all voted in the affirmative. Motion carried.

Motion by Sobolik/Meidam to approve expenditures from the Trust/Gift Account for January 2026 in

the amount of \$3881.00 and receive and place on file the Library Trust/Gift Account Financial Statement for January 2026. By voice vote, all voted in the affirmative. Motion carried.

10. Library Director's Report (Action)

Meyer shared updates from the Library Director's report. Motion by DeMont/Sobolik to place the Library Director's report on file. By voice vote, all voted in the affirmative. Motion carried.

11. 2025 Annual Report (Action)

Meyer shared highlights from the completed DPI Annual Report. Motion by Meidam/Mathews to approve the 2025 DPI Annual Report. By voice vote, all voted in the affirmative. Motion carried.

12. Memorandum of Understanding with South Milwaukee School District Re: Emergency Rally Location (Action)

Motion by Moen/Meidam to approve the memorandum of understanding with the South Milwaukee School District and agree to serve as an emergency rally location for Rawson Elementary. By voice vote, all voted in the affirmative. Motion carried.

13. Trustee Essentials Handbook #10: Developing Essential Library Policies (Information)

Discussion of DPI's Trustee Essentials Handbook Section #9.

14. May 2026 Meeting Date Reschedule (Action)

Motion by Sobolik/Mathews to reschedule the May 2026 Regular Meeting of the Library Board of Trustees from May 25th to May 28th due to the federal holiday. By voice vote, all voted in the affirmative. Motion carried.

15. Convene into Closed Session pursuant to §19.85(1)(c) Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing personnel matters, specifically for Library Director's annual performance evaluation (Action)

Motion by Sobolik/DeMont to convene into closed session. By voice vote, all voted in the affirmative. Motion carried.

16. Reconvene to Open Session and take any necessary action on closed session items (Action)

Motion by Moen/Meidam to reconvene to open session. By voice vote, all voted in the affirmative. Motion carried. Motion by Meidam/DeMont to create a summary of the director annual evaluation and place in personnel file. By voice vote, all voted in the affirmative. Motion carried.

17. Adjourn

Motion by Sobolik/Moen at 6:44pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Bethany Meyer, Ex-Officio Secretary/Library Director

Date Approved: March 23, 2026