



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting

October 27, 2025

1. Call to Order/Roll Call

President Maass called the regular meeting to order at 5:30pm.

Present: DeMont, Fenger, Maass, Mathews, Meidam, Moen, Sobolik

Library Staff: Meyer

2. Adoption of Agenda (Action)

Motion by Meidam/Fenger to adopt the agenda as presented. By voice vote, all voted in the affirmative. Motion carried.

3. Public Comment & Correspondence (Information)

None.

4. Board President's Report (Information)

President Maass reported on the City Finance Committee meeting.

5. Friends Update (Information)

Mathews shared updates from the last Friends meeting and information on upcoming Friends fundraisers.

6. Committee Reports (Information)

None.

7. Minutes from the September 2025 Regular Meeting (Action)

Motion by Moen/DeMont to approve, receive, and place on file the September 2025 Regular Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.

8. Operating Expenditures Approval (Action)

Meyer shared that the Board will no longer approve a financial statement for the Operating Account due to the City taking over finance duties, but will continue to approve expenditures with a new report. Motion by Sobolik/DeMont to approve operating expenditures in the amount of \$42,686.34. By voice vote, all voted in the affirmative. Motion carried.

9. Updates to Trust Statement (Action)

Meyer shared the requested updates to the Trust account statements, which included adding a line for the Lange donation and combining Gift and Building/Donation into one line called Donations. Motion by DeMont/Moen to approve changes to the Trust account statements beginning with the September 2025 statement and moving forward. By voice vote, all voted in the affirmative. Motion

carried.

10. Expenditures & Financial Statement for Library Trust/Gift Accounts for September 2025 (Action)

Motion by Sobolik/Meidam to approve expenditures from the Trust/Gift Account for September 2025 in the amount of \$2,821.67 and receive and place on file the Library Trust/Gift Account Financial Statement for September 2025. By voice vote, all voted in the affirmative. Motion carried.

11. Library Director's Report (Action)

Meyer shared updates from the Library Director's report. Motion by Meidam/Mathews to place the Library Director's report on file. By voice vote, all voted in the affirmative. Motion carried.

12. Operating Referendum (Information)

Meyer shared that the City has chosen Mueller Communications to assist in the communication aspect of the upcoming referendum, and has also contracted with Ehlers Municipal Advising Firm for the financial and legislative portion.

13. Trustee Essentials Handbook #5 & #6: Hiring a Library Director & Evaluating the Director (Discussion)

Discussion of DPI's Trustee Essentials Handbook Section #5 & #6.

14. Review of Trustee Meeting Calendar (Discussion)

Meyer shared the Trustee Meeting Calendar with trustees as requested. Discussion held of items to add to the calendar.

15. 2026 Budget (Information/Action)

Meyer shared the updated budget with a minor increase on the fringe benefits line due to a spreadsheet error. Motion by Sobolik/DeMont to approve the updated 2026 library budget. By voice vote, all voted in the affirmative. Motion carried.

16. Exterior Improvements – Capital Request for 2025 (Discussion/Action)

Meyer shared quotes from three exterior painting companies for the 2025 exterior improvement capital project. Motion by Sobolik/Fenger to accept and approve the quote from Painting by Christopher in the amount of \$11,317.20. By voice vote, all voted in the affirmative. Motion carried.

17. Adjourn

Motion by DeMont/Fenger at 6:33pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Bethany Meyer, Ex-Officio Secretary/Library Director

Date Approved: November 23, 2025