



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting

November 24, 2025

1. **Call to Order/Roll Call**
President Maass called the regular meeting to order at 5:30pm.
Present: DeMont, Fenger, Maass, Mathews, Meidam, Moen, Sobolik
Library Staff: Meyer
2. **Adoption of Agenda (Action)**
Motion by Fenger/DeMont to adopt the agenda as presented. By voice vote, all voted in the affirmative. Motion carried.
3. **Public Comment & Correspondence (Information)**
None.
4. **Board President's Report (Information)**
None.
5. **Friends Update (Information)**
None.
6. **Committee Reports (Information)**
None.
7. **Minutes from the October 2025 Regular Meeting (Action)**
Motion by Moen/Mathews to approve, receive, and place on file the October 2025 Regular Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.
8. **Operating Expenditures Approval (Action)**
Motion by Sobolik/DeMont to approve operating expenditures in the amount of \$50,081.01. By voice vote, all voted in the affirmative. Motion carried.
9. **Expenditures & Financial Statement for Library Trust/Gift Accounts for October 2025 (Action)**
Motion by Sobolik/Moen to approve expenditures from the Trust/Gift Account for October 2025 in the amount of \$7,973.88 and receive and place on file the Library Trust/Gift Account Financial Statement for October 2025. By voice vote, all voted in the affirmative. Motion carried.
10. **Library Director's Report & Annual Goals (Action)**
Meyer shared updates from the Library Director's report and goals for 2026. Motion by

Meidam/Mathews to place the Library Director's report on file. By voice vote, all voted in the affirmative. Motion carried.

11. Coordination of Director Annual Review (Discussion)

Trustees discussed how to format the director annual review. Trustees requested that Meyer postpone the review until the February 2026 meeting.

12. Operating Referendum (Information)

Meyer shared that the Common Council chose to pursue the \$425,000 referendum amount. Discussion ensued about messaging and budget options.

13. Trustee Essentials Handbook #7: The Library Board and Library Personnel (Discussion)

Discussion of DPI's Trustee Essentials Handbook Section #7.

14. HVAC Repair (Discussion)

Discussion of plans for HVAC repair in 2026.

15. Capital Requests for 2026-2029 (Discussion/Action)

Motion by Moen/DeMont to approve Meyer to submit the suggested capital requests for the 2026-2029 calendar. By voice vote, all voted in the affirmative. Motion carried.

16. Reminder of No December Meeting & Director Annual Review at January Meeting (Information)

Director review is postponed until February.

17. Adjourn

Motion by DeMont/Fenger at 6:35pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Bethany Meyer, Ex-Officio Secretary/Library Director

Date Approved: January 26, 2026