



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting

September 22, 2025

1. Call to Order/Roll Call

President Maass called the regular meeting to order at 5:30pm.

Present: DeMont, Maass, Mathews, Meidam, Moen, Sobolik

Unexcused: Fenger

Library Staff: Meyer

2. Adoption of Agenda (Action)

Motion by DeMont/Meidam to adopt the agenda as presented. By voice vote, all voted in the affirmative. Motion carried.

3. Public Comment & Correspondence (Information)

Email from DPI State Librarian Ben Miller regarding National Library Card Sign-Up Month.

4. Board President's Report (Information)

President Maass reported on a meeting with a member of the public regarding a Library Foundation.

5. Friends Update (Information)

None.

6. Committee Reports (Information)

None.

7. Minutes from the August 2025 Regular Meeting (Action)

Motion by Sobolik/Mathews to approve, receive, and place on file the August 2025 Regular Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.

8. Expenditures & Financial Statement for Operating Budget for August 2025 (Action)

Motion by Sobolik/Meidam to approve expenditures from the Operating Account for August 2025 in the amount of \$69,653.07 and receive and place on file the Financial Statement for August 2025. By voice vote, all voted in the affirmative. Motion carried.

9. Expenditures & Financial Statement for Library Trust/Gift Accounts for August 2025 (Action)

Motion by Sobolik/Meidam to approve expenditures from the Trust/Gift Account for August 2025 in the amount of \$543.74 and receive and place on file the Library Trust/Gift Account Financial Statement for August 2025. By voice vote, all voted in the affirmative. Motion carried.

10. Library Director's Report (Action)

Meyer shared updates from the Library Director's report. Motion by Moen/Sobolik to place the Library Director's report on file. By voice vote, all voted in the affirmative. Motion carried.

11. Operating Referendum (Information)

Meyer shared the Request for Proposals that the City shared to find a firm to assist with the referendum planning process.

12. Trustee Essentials Handbook #4: Effective Board Meetings and Trustee Participation (Information)

Discussion of DPI's Trustee Essentials Handbook Section #4.

13. Library Foundation (Discussion)

Discussion on the possibility of a library foundation. Tabled for future year.

14. 2024 Audit (Discussion/Action)

Discussion of 2024 audit. No action required or taken.

15. MCFLS Proposal to Remove Fines Older than 6 Years (Information/Action)

Meyer shared the proposed policy from MCFLS. Motion by Sobolik/DeMont to adopt the MCFLS policy to remove fines older than 6 years. By voice vote, all voted in the affirmative. Motion carried.

16. 2026 Budget (Information/Action)

Meyer shared three updated draft budgets. Motion by Moen/Mathews to present all three proposals to City Administration and to accept minor changes as numbers are finalized. By voice vote, all voted in the affirmative. Motion carried.

17. 2026 Operating Hours (Action)

Motion by Meidam/DeMont to approve the 2026 Operating Hours calendar. By voice vote, all voted in the affirmative. Motion carried.

18. Adjourn

Motion by Moen/Mathews at 6:42pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Bethany Meyer".

Bethany Meyer, Ex-Officio Secretary/Library Director

Date Approved: October 27, 2025