



South Milwaukee Library

1907 10th Avenue
South Milwaukee, WI 53172
P (414)768-8195
W smlibrary.org

Study Room Policy

Approved by the Library Board of Trustees, 1/20/2025

The South Milwaukee Public Library provides study rooms for individuals or small groups who need a quiet, private space for study or work. By using a study room, the user agrees to abide by the following guidelines.

Eligibility

- Study rooms are available for use by all library patrons, and a library card is not required to use a study room.
- Users must be 14 years or older, or otherwise accompanied by an adult.

Room Availability

- There are three study rooms available on a first-come, first-served basis.
- Study rooms may be used by individuals or groups, with a maximum of 2 people per room.

Time Limit

- A 3-hour time limit per day applies to all study rooms.
- Users must vacate the study room promptly at the end of their time limit to allow other patrons to access the space.

Use Guidelines

- Study rooms are intended for quiet study, work, or collaborative activities. Disruptive behavior is not permitted.
- Noise levels should be kept to a minimum to ensure a peaceful environment for all library users.
- Lights must remain on at all times during use of the study room.
- Users are not allowed to lie on the floor or use the room in a manner not intended for study or work.
- Please ensure that you leave the study room clean and tidy, with all personal belongings taken when you leave.



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Prohibited Items & Activities

- No loud or disruptive behavior, including the use of audio equipment or electronic devices without headphones.
- No personal items such as large bags, backpacks, or luggage are to be left unattended in the study rooms.

Room Equipment

- Each study room is equipped with a table, chairs, and Wi-Fi access.
- Please report any damage or malfunction of room equipment to the library staff.

Failure to Follow Policy

- Library staff reserve the right to ask users to leave the study room if they fail to adhere to these guidelines.
- Repeated violations may result in temporary or permanent loss of study room or library privileges.

Special Circumstances

- In cases of high demand or specific community needs, the library may adjust usage guidelines at its discretion.

Thank you for helping us maintain a respectful and productive environment for all library users.