



South Milwaukee Library

1907 10th Avenue
South Milwaukee, WI 53172
P (414)768-8195
W smlibrary.org

Computer and Internet Use Policy

Approved by the Library Board of Trustees, 5/25/2023

South Milwaukee Public Library provides access to information and encourages lifelong discovery. The Library provides computers connected to the Internet, as well as free wireless Internet access (Wi-Fi) for public use.

Internet Access: The quality, accuracy and timeliness of information on the Internet varies from site to site, and sites may be controversial or of a mature nature. The Library does not monitor, has no control over, and does not accept responsibility for material in any sources on the Internet. Patrons access the Internet at their own discretion and are responsible for the results of their searches.

Responsibilities of Users: The Library requires patrons to respect the rights and sensibilities of other patrons. Some Internet sites are inappropriate for viewing in a public setting. Patrons must refrain from the use of sounds and visuals that may disrupt the ability of other patrons to use the Library and its resources.

Internet Safety: The Library currently restricts access by minors to inappropriate matter with the use of filtering software on the Children's Library computers. Parents and guardians are solely responsible for supervising their children's Internet sessions. Library staff cannot monitor parental restrictions.

Copyright: U.S. Copyright law (Title 17, U.S.C.) prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by principles of fair use. Patrons may not copy or distribute electronic materials (including electronic mail, text, images, programs or data) without the explicit permission of the copyright holder. Any responsibility for any consequences of copyright infringement lies with patrons; the Library expressly disclaims any liability or responsibility resulting from such use.

Hardware: Patrons are not permitted to store or download any software to the Library's computer network. Patrons tampering with any Library hardware or networked programs will be denied access to Library computers, and may also lose their Library privileges.

Disclaimer: Patrons access the Library's computer hardware or its network at their own risk. The Library is not responsible for equipment malfunction, loss of data, any



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damages to a patron's data or equipment, or electronic transactions of any type that are related to the public use of Library computer resources.

Illegal and Unacceptable Uses: SMPL computers or network may only be used for legal purposes. Examples of unacceptable uses include, but are not limited to:

- Displaying sexually explicit or pornographic materials;
- Harassing others or violating their privacy;
- Libeling, slandering or maliciously offending others;
- Violating copyright laws or program licensing agreements;
- Attempting to crash, degrade performance or gain unauthorized access to any computer systems and networks;
- Damaging equipment, software or data belonging to the Library.

Computer Use Procedures:

- Computers are available with an internet filter in the Children's area.
- Certain computer terminals may be designated only for Library programs or specific database use.

Time Limits: To ensure access for all patrons, the Library utilizes software on all computers to manage patron time limits. The standard session time is set by Milwaukee County Federated Library standards and may vary. Library staff reserves the right to limit computer sessions and reduce session times in high use times.

Hours of Use: Library computers automatically shut down 10 minutes before the Library closes.

Printing: Patrons are required to pay for any items printed from Library computers or its network, including printing from a personal device. The Library is not responsible for loss of data that may occur when printing.

Saving Files and Documents: Patrons are not permitted to store or download any data to the Library's computer network. USB drives may be purchased at the Library. The Library is not responsible for loss of data that may occur when saving files.

Compliance: Failure to comply with this policy, Code of Conduct Policy, or with Library staff directions may result in restriction or termination of some or all of a patron's Library privileges.