



South Milwaukee Library
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BOARD OF TRUSTEES

Minutes

Regular Meeting

August 26, 2024

President Maass called the regular meeting to order at 5:30 pm.

Present: DeMont, Maass, Meidam, Reszel, Sobolik
Excused: Fenger, Marquardt
Library Staff: Meyer
City Staff: Kate Bernovich, Patrick Brever, Jim Shelenske

Adoption of Agenda

Motion by Meidam/Sobolik to adopt agenda as presented. By voice vote, all voted in the affirmative.
Motion carried.

Board President's Report

President Maass shared a note from departing trustee Linda Marquardt and thanked her for her service to the Library Board of Trustees and the community.

Public Comment

None.

Correspondence

Meyer shared an email from a member of the public who complimented the barre exercise classes held at the library and asked that the board or Friends group fund them for the future.

Friends Update

DeMont shared that the next Friends meeting is October 10th. No other update.

Committee Reports: Personnel and Finance, Legislation and Technology, and Building

None. No meetings outside of regular monthly meeting.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the July 2024 Regular Meeting of the Library Board of Trustees

Motion by DeMont/Reszel to approve, receive, and place on file the July 2024 Regular Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.

Minutes from the July 2024 Special Meeting of the Library Board of Trustees

Motion by Meidam/Sobolik to approve, receive, and place on file the July 2024 Special Meeting minutes. By voice vote, all voted in the affirmative. Motion carried.

Minutes from the August 2024 Personnel Subcommittee Meeting of the Library Board of Trustees

Motion by DeMont/Sobolik to approve, receive, and place on file the August 2024 Personnel Subcommittee Meeting Minutes. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for July 2024

Motion by Meidam/Sobolik to approve expenditures from the Operating Account in the amount of \$60,876.90 and receive and place on file the Financial Statement for July 2024. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts Financial Statement for July 2024

Motion by Meidam/Sobolik to approve expenditures from the Trust/Gift Accounts in the amount of \$133.95 and receive and place on file the Library Trust/Gift Account Financial Statement for July 2024. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report

Highlights from the Director's report include improperly billed audit costs, two staff resignations, and a positive report of the August election procedure at the library. Motion by Reszel/Meidam to place the Library Director report on file. By voice vote, all voted in the affirmative. Motion carried.

Summer Reading Reports

Meyer shared reports for the Adult, Teen, and Youth Summer Reading programs. Children's librarian Jurss reported great attendance for programs. Meyer reported significantly increased numbers of books read in the adult program.

Capital Project – HVAC Actuators

Meyer shared that the contractors came to repair the air conditioning but they have not yet replaced the remaining actuators. Meyer will reach back out to the company for an update.

2024 Fundraiser

Meyer shared a draft fundraising appeal letter written by Trustee DeMont and received feedback on the letter. Trustees will reach out to Meyer with suggestions on which businesses to reach out to. Meyer also shared that there are fundraising boxes at each desk and that the fundraiser is going well.

2025 Operating Hours

Trustees shared suggestions. Tabled for September meeting.

MCFLS Member Agreements

Meyer presented the options that MCFLS is looking at when renewing MCFLS Member Agreements in 2025. Trustees shared their input, which Meyer will share with System Director Hesper.

Library Director Position

Motion by Reszel/Sobolik at 6:06pm to go into closed session pursuant to Wis. Stats § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,

specifically to discuss the position of Library Director. By voice vote, all voted in the affirmative. Board moved to closed session.

Meyer was asked to rejoin the meeting at 6:29pm.

Motion by Reszel/DeMont at 6:36pm to return to open session. By voice vote, all voted in the affirmative. Board returned to open session.

Motion by DeMont/Meidam to offer the Library Director position to Bethany Meyer at Step 1 of paygrade N, effective August 27, 2024, and four weeks of vacation annually, effective January 1, 2025. By voice vote, all voted in the affirmative. Motion carried.

Staffing Update

Meyer reported that two employees have moved into new positions, and that due to budget cuts, the library will not hire for the open shelver position.

2025 Budget

Meyer shared a draft 2025 budget with trustees and explained changes. Trustees are aware that numbers will change between now and approval, such as in categories of insurance fees and fringe benefits.

Motion by Reszel/Meidam to approve preliminary library budget for 2025 to be submitted to the City. By voice vote, all voted in the affirmative. Motion carried.

Adjourn

Motion by Meidam/Reszel at 6:46pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Bethany Meyer, Ex-Officio Secretary/ Library Director

Date Approved: September 26, 2024