



South Milwaukee Public Library
1907 10th Ave
South Milwaukee, WI 53172
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smlibrary.org

There was a meeting of the Board of Trustees of the South Milwaukee Public Library
On May 23, 2024 at 5:30 p.m. in the Board Room
the South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

President Maass called the regular meeting to order at 5:30 p.m.

Present: Meidam, Reszel, Fenger, Sobolik, Maas, DeMont

Excused: Marquardt

Library Staff: Schroeder

Community Member: Clinton Verley

Adoption of Agenda

Motion by Reszel/Fenger to adopt agenda as presented. By voice vote, all voted in the affirmative.

Motion passed.

Board President's Report

President Maass thanked Suzanna Schroeder for being the Interim Director, and for doing the work gracefully. He discussed having conversations with members of City Council and City Administration about things that the library is going through. President Maass reported that the Common Council will vote on whether to proceed with the Wisconsin Policy Forum study at their next regular meeting on June 4th, 2024. City Administrator, Patrick Brever plans to attend the next Library Board Meeting, scheduled for Monday, June 24, 2024. President Maass also stated that the Mayor and City Administration needs to focus on mandated services for the city.

Public Comment

Clinton Verley stated that he attended the Common Council meeting on Tuesday, May 21, 2024 and spoke in support of the library, that it is a public good. He spoke about the Library Board liason position, currently held by Alderperson Joe Bukowski. Verley stated that the liason position could be vital and asked if the liason position could be added to a future agenda.

Correspondence

None

Friends Update

DeMont reported the Friends Book & Bake sale generated nearly \$1500. There is a Cousin's Fundraiser on June 10th. Friends discussed putting funds into a high yield savings account to earn some interest. She reported that there was some discussion about including local vendors in the basement for the fall book sale. Barre classes are going well and will continue. The Friends do not meet again until the fall.

Committee Reports: Personnel and Finance, Legislation and Technology, and Building

None to report.

Minutes from the April 2024 Regular Meeting of the Library Board of Trustees

Motion by DeMont/Sobolik to approve, receive, and place on file the minutes from the April 2024 regular meeting. By voice vote, all affirmed. Motion passed.

Minutes from the April 30, 2024 Special Meeting of the Library Board of Trustees

Motion from Sobolik/Fenger to approve, receive, and place on file, the minutes from the April 30, 2024 special meeting. By voice vote, all affirmed. Motion passed.

Expenditures from the Operating Budget and Financial Statement for March 2024

Motion by Mediam/Sobolik to approve expenditures from the Operating Account in the amount of \$67,168.35 and receive and place on file the Financial Statement for March 2024. By voice vote, all affirmed. Motion passed.

Expenditures from the Operating Budget and Financial Statement for April 2024

Motion by Mediam/Sobolik to approve expenditures from the Operating Account in the amount of \$64,545.09 and receive and place on file the Financial Statement for April 2024. By voice vote, all affirmed. Motion passed.

Expenditures from Library Trust/Gift Accounts Financial Statement for March 2024

Motion by Mediam/DeMont to approve expenditures for March 2024 of \$0.00 from the Building account, \$241.43 from the Friends account, \$0.00 from the Building account, \$62.60 from the Gift account, \$0.00 from the Grant account, and \$0.00 from the Stosick account and receive and place on file the Library Trust/Gift Account Financial Statement for March 2024. By voice vote, all affirmed. Motion passed.

Expenditures from Library Trust/Gift Accounts Financial Statement for April 2024

Motion by Mediam/Reszel to approve expenditures for April 2024 of \$0.00 from the Building account, \$600.00 from the Friends account, \$0.00 from the Fundraising account, \$0.00 from the Gift account, \$0.00 from the Grant account, and \$61.50 from the Stosick account and receive and place on file the Library Trust/Gift Account Financial Statement for April 2024. By voice vote, all affirmed. Motion passed.

Library Director's Report

Schroeder highlighted some items on the Library Director's report, including the cost savings which have resulted in meeting with vendors. Because of the tornado warning, there was discussion about the tornado safety procedure, and it was decided that the procedure should be reviewed at the next regular meeting on June 24th. Motion by Reszel/Mediam to place the Library Director report on file. By voice vote, all affirmed. Motion passed.

2025 Budget Considerations

Schroeder reported that the Library's budget would be discussed at a meeting on Tuesday, October 8th, 2024. President Maass suggested that it might be beneficial to ask a patron to attend to have a citizen voice, that it might weigh more heavily.

Patron Privacy Policy (Reading for Approval)

The Board Members discussed the Privacy Policy, and a motion was made by Reszel/Fenger to adopt the policy. By voice vote, all affirmed. Motion passed.

Board Meeting Schedule – Discuss Changing Day of the Week

Motion by DeMont/Sobolik to change the regular Library Board cadence to the fourth Monday of the month, beginning with Monday, June 24th from 5:30 pm – 7:00 pm. By voice vote, all affirmed. Motion passed.

Resident Requirement for Library Director – Discuss Waiving Requirement

There was discussion regarding the Residency Requirement for Library Director. Board members may revisit this topic at a later meeting.

Personnel and Finance Subcommittee

Motion by Reszel/DeMont to move to closed session pursuant to Wisconsin Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation of performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss possible action regarding the South Milwaukee Public Library Director position. By voice vote, all affirmed. Motion passed, and the meeting moved into closed session at 6:17 pm.

Schroeder left the meeting at 6:30 p.m.

Motion to move back to open session by DeMont/Sobolik. By voice vote, all affirmed.

Adjournment:

Maass called the meeting adjourned at 7:00 pm.

Respectfully submitted,

Suzanna Schroeder, Interim Director

Date Approved: June 24, 2024