

South Milwaukee Library  
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**BOARD OF TRUSTEES**  
**Minutes**  
**Regular Meeting**

**February 28, 2023**

President Meidam called the regular meeting to order at 6:30 p.m.

Present: DeMont, Laabs, Maass, Meidam, Reszel, Sobolik  
Excused: Marquardt  
Library Staff: Marshall

Adoption of Agenda:

DeMont/Sobolik motion to adopt agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment:

Jenn Medved commented that she has been a former library board member up until 2018. Having heard that the library was reducing hours she felt it was necessary to attend meetings moving forward to help ensure the security and choices of the library.

Correspondence:

Jenn Medved provided an e-mail with concerns to the library's reduction of hours and the night that Library Board meeting are scheduled conflicting with accessibility and Open Meetings Law.  
Steve Cywinski provided a thank you note for adult reference services.  
Jim Feeney provide a thank you e-mail to Bethany and Tristan for assisting with Black History Month event.

Friends Update:

Trustee Laabs and Trustee DeMont reported on the February 4, 2023 Black History event earning \$83 in donations and sales, and the February 21, 2023 voting day Book Nook sale and bake sale earning \$174.

Board President's Report:

President Meidam reported on Governor Evers's proposal to give 20% of sales tax back to the local level. This would aid in services that currently have unsustainable budgets.

Committee Reports: Personnel and Finance, Legislation and Technology, & Building:

Trustee Reszel commented further on the state budget and the effect it would have on the 2024/2025 budget.

## ***Agenda Topics***

*The Board of Trustees reserves the right to take action on any of the items listed below.*

### Minutes from the January 2023 Regular Meeting of the Library Board of Trustees:

Motion by Reszel/Laabs to approve, receive, and place on file January 2023 minutes as amended. By voice vote, all voted in the affirmative. Motion carried.

### Minutes from the Meeting February 9, 2023 Special Meeting of the Library Board of Trustees:

Motion by Reszel/DeMont to approve, receive, and place on file February 9, 2023 Special Meeting minutes as amended. By voice vote, all voted in the affirmative. Motion carried.

### Expenditures from the Operating Budget and Financial Statement for February 2023

Motion by Maass/Sobolik to approve expenditures for February 2023 of \$85,400.50 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried. Motion by Maass/Sobolik to receive and place on file the Financial Statement for February 2023. By voice vote, all voted in the affirmative. Motion carried.

### Expenditures from Library Trust/Gift Accounts for February 2023

Motion by Maass/Reszel to approve expenditures for February 2023 of \$152.78 from the Friends account, \$0.00 from the Gift Account, \$915.10 from the Stosick Account, and \$95.97 from the Building Account. Motion by Maass/Reszel to receive and place on file the Library Trust/Gift Account Financial Statement for February 2023. By voice vote, all voted in the affirmative. Motion carried.

### Library Director's Report:

Director Marshall shared updates with how wireless access statistics will be collected which will look like less use going forward because we will be counting people who connect and use data, not just connect to the wireless. Marshall shared some of the challenges moving forward with two less 20 hour per week positions and how that is being managed. Building updates included the elevator being up to date with certification after a state delay, and the water heater in the basement getting replaced. Trustee Reszel commented on what a great job Matt Prigge was doing with the historical projects. Motion by Maass/Sobolik to receive and place on file the Library Director's report for February 2023. By voice vote, all in the affirmative. Motion carried.

### Change Board Meeting Schedule

Marshall asked for a change in the Library Board meeting time and day to reflect the changes made to the library operating hours. Motion by Reszel/DeMont to move Library Board meetings to the fourth Thursday of each month beginning in March 2023, and starting at 5:30 pm. By voice vote, all in the affirmative. Motion carried.

### Library as a Cooling/Warming Shelter Partnership

Marshall presented a Memorandum of Understanding between the Health Department and the South Milwaukee Public Library in how the library will act as a warming and cooling shelter.

Code of Conduct Policy Review

Marshall presented an updated Code of Conduct Policy for review. The Library Board will discuss edits, updates, and corrections at the March 2023 meeting.

Unscheduled Closing Policy

Marshall presented an updated Unscheduled Closing Policy for review. The Library Board will discuss edits, updates, and corrections at the March 2023 meeting.

Library Computer Use Policy

Marshall presented an updated Library Computer Use Policy for review. The Library Board will discuss edits, updates, and corrections at the March 2023 meeting.

Fire Panel or Fire Alarm System

Marshall shared the quote for the fire panel replacement by Johnson Controls. Marshall was still waiting on the quote for the replacement of the entire fire system as requested by the Library Board. Board members agreed to submit questions for vendors and services going forward. More discussion will be had at the March 2023 meeting.

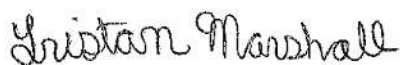
DPI TikTok

Marshall shared that DPI will not allow TikTok on DPI owned technology. MCFLS Libraries have not reacted to this statement and there is currently no plan to not use TikTok in other Milwaukee County libraries. South Milwaukee Public Library does not have an active TikTok account, but in the past it had been noted it would be a good goal to find a volunteer to help run one to connect better with Young Adults.

Adjournment:

Motion by Sobolik/Reszel at 7:31 pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Tristan Marshall, Ex-Officio Secretary/Library Director

Date Approved: 03-23-2023



