



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting
January 22, 2022

President Reszel called the regular meeting to order at 6:30 p.m.

Present: Drummer, Laabs, Maass, Meidam, Reszel, Sobolik, Suarez Lemcke
Excused: None
Library Staff: Marshall

Adoption of Agenda:

Agenda updated to move Strategic Plan Financing agenda item to after Zoom with WiLS. Motion by Drummer/Maass to adopt the amended agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment:

None.

Correspondence:

None.

Friends Update:

Trustee Laabs reported there will be a Friends of SMPL meeting on February 26th, 2022. There will be more to report after that meeting.

Board President's Report:

President Reszel discussed the important and schedule of moving ahead with Strategic Plan vendor discussions. Meeting with WiLS on January 22, 2022 and SKA Associates on February 22, 2022.

Committee Reports: Personnel and Finance, Legislation and Technology, & Building:

None.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the November 2021 Regular Meeting of the Library Board of Trustees:

Motion by Maass/Laabs to approve, receive, and place on file the November 23, 2021 minutes. By voice vote, all voted in the affirmative. Motion carried.

Strategic Plan Follow Up Meeting: WiLS – Melissa McIlimans (virtual)

Melissa McIlimans answered follow up questions about WiLS strategic plan process.

Strategic Plan Financing

\$9,200 is approved to utilize for strategic planning other finances will be looked into. It is likely based on quotes that a larger budget will be needed.

Expenditures from the Operating Budget and Financial Statement for December 2021:

Motion by Meidam/Drummer to approve expenditures for December 2021 of \$55,016.24 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried. Motion by Meidam/Drummer to receive and place on file the Financial Statement for December 2021 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for December 2021:

Motion by Meidam/Drummer to approve expenditures of \$498.81 from the Friends account, \$199.48 from the Gift Account, \$669.61 from the Stosick Account, and \$0.00 from the Building Account. Motion by Meidam/Drummer to receive and place on file the Library Trust/Gift Account Financial Statement for December 2021. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for January 2022:

Motion by Meidam/Drummer to approve expenditures for January 2022 of \$30,108.41 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried. Motion by Meidam/Drummer to receive and place on file the Financial Statement for January 2022 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for January 2022:

Motion by Meidam/Drummer to approve expenditures of \$0.00 from the Friends account, \$0.00 from the Gift Account, \$3,589.06 from the Stosick Account, and \$0.00 from the Building Account. Motion by Meidam/Drummer to receive and place on file the Library Trust/Gift Account Financial Statement for January 2022. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report:

Director Marshall reported on Literacy Night plans with the School District, the installation date of February 10, 2022 for the public PCS, and statistics tracking update, Motion by Drummer/Sobolik to approve the January 2022 Library Director's report as presented by Marshall and place on file. By voice vote, all voted in the affirmative. Motion carried.

Stosick Local History

Matt Prigge presented a print proposal to utilize \$19,988.78 of the Stosick fund to invest in local history projects. Motion by Suarez Lemcke /Drummer to approved expenditures of \$19,988.78 to use over the next calendar year for local history projects. By voice vote, all voted in the affirmative. Motion carried.

Library Services:

No decision to change current library services related to COVID.

Bylaw Addition

President Reszel presented an addendum to the Trustee Bylaws to include a nonvoting member of the Friends. Trustees will review the addendum and review again at the February 22, 2022 meeting.

School District Library Cards

Director Marshall and Trustee Sobolik explained the basics of how electronic library cards can be used in a partnership with the School District. Discussions need to be had at an administrative level with the School District and then further discussions will be had at a later meeting.

Fund Initiative

Trustee Meidam and Suarez Lemcke met with Marshall to discuss further initiatives. It was decided there will try to be a fundraising event in 2022, whether this is an in person event or selling merchandise they will do an event after the library has several successful marketing months.

Technology Guidelines

Marshall reported these were almost completed.

Office Furniture

The Trustees will discuss this at a future meeting.

Collection Development (Grievance) Policy

The policy was reviewed and postponed until February 22, 2022 meeting.

Marketing Plan – Social Media Discussion:

The social marketing plan was reviewed and postponed until the February 22, 2022 meeting.

Adjournment:

Motion by Meidam/ Suarez Lemcke at 8:17 pm. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,



Tristan Marshall, Ex-Officio Secretary/Library Director

Date Approved: 3-1-2022