



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting
February 23, 2021

President Reszel called the regular meeting to order at 6:30 p.m.

Present: Clark, Drummer, Laabs, Meidam, Reszel, Suarez Lemke

Excused: Daniels

Library Staff: Langebartels Interim Director

President Reszel extended a thank you to those attending.

Adoption of Agenda

Motion by Clark/Meidam to adopt the agenda as amended. By voice vote, all voted in the affirmative. Motion carried.

Public Comment: None.

Correspondence: None

Friends Update:

The Friends have a new treasurer, Cheryl Spychalla. Friends fund balance as of December 31, 2020 was \$6997.56. The Friends had a MOD Pizza fundraiser in January and will have a Cousin's fundraiser in March. The Friends received a memorial gift for Howard Dunkelow.

Board President's Report

President Reszel thanked Shirley for her service. President Reszel thanked Trustee Clark for his willingness to serve on the MCFLS Board of Trustees. President Reszel asked if we could add the current monthly balance to our monthly financial report.

Committee Reports: Personnel and Finance, Legislation and Technology, & Building:

President Reszel shared that Personnel & Finance Committee will be reviewing and planning the 2021-2023 Budget. He also shared a flyer from WI DPI "Libraries Link Communities."

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the February 2, 2021 Regular Meeting of the Library Board of Trustees

Motion by Drummer/Meidam to approve and receive and place on file the February 2, 2021 minutes as amended (a date correction). By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for February 2021

Motion by Meidam/Drummer to approve expenditures for February 2021 of \$80,782.19 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried. Motion by Meidam/Drummer to receive and place on file the Financial Statement for February 2021 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for February 2021

Motion by Meidam/Drummer to approve as amended expenditures of \$181.80 from the Friends account and \$722.39 from the Stosick Account for February 2021. By voice vote, all voted in the affirmative. Motion by Meidam/Drummer to receive and place on file the Library Trust/Gift Account Financial Statement for February 2021 as amended. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Copier Capital Budget and Financial Statement for February 2021

Motion by Meidam/Drummer to approve expenditures for February 2021 of \$3,461.45 from the Copier Capital Budget. By voice vote, all voted in the affirmative. Motion carried. Motion by Meidam/Drummer to receive and place on file the Copier Capital Budget and Financial Statement for February 2021 as presented. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report

A Reference Librarian meeting was held on February 3, 2021 to review Circulation Staff procedures and Librarian technology assistance. Alissa Kaulfuerst started as our new shelver on February 17, 2021. The Reference Librarian Service Desk computer was moved to increase visibility and service to patrons. Most MCFLS member libraries are now having 24 hour quarantine times. I would like to see South Milwaukee move to the same. (Board approved unanimously.) MCFLS is in the process of hiring a new IT person. We received revolving fund approval in 2018 for library camera installation and plan to pursue purchase and installation this year.

2021 WI Public Library Annual Report/Statement Concerning MCFLS Effectiveness

This statement is part of the WI Library Annual Report and will be included in the Annual Report sent to the Library Board members.

2022 Budget Review Recommendations

President Reszel asked for an ad hoc committee to review and make recommendations for the 2022 budget. Lynn Meidam and Suzy Suarez-Lemcke will make up that committee. The board wants to be updated on Reserve Fund. The board also wants the library to pursue funding through foundations, grants and memorials.

New Director Update

Tristan Marshall starts as library director on March 8, 2021.

Library Services and Space (Discussion/Action)

Tabled until the March 23 Library Board Meeting.

Adjournment

Motion by Drummer/Meidam to adjourn at 7:41 p.m. By voice vote, all voted in the affirmative.
Motion carried.

Respectfully submitted,

Tristan Marshall

Shirley Langebartels, Ex-Officio Secretary/Interim Director

Tristan Marshall, Ex-Officio Secretary/Library Director

Date Approved: March 23rd, 2021