



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting
August 25, 2020

President Reszel called the regular meeting to order at 6:31 p.m.

Present: Clark, Daniels, Drummer, Laabs, Reszel
Excused: Suarez-Lemcke, Meidam
Library Staff: Manning Library Director, Langebartels Librarian

President Reszel extended a thank you to those attending. He shared that the two board members not present did not feel comfortable attending in person.

Adoption of Agenda

Motion by Daniels/Laabs to adopt the agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment: None

Correspondence: None

Friends Update

The Book Nook is open again. The Friends are purging old stock to merge in new stock. The next Friends meeting will be virtual at 6:30 pm on September 3. Another Cousin's fundraiser is scheduled for Monday, August 31 from 4pm - 7 pm. The Friends are investigating a Facebook On-line Book Sale.

Board President's Report

1. A letter of resignation included concerns about patrons not wearing masks.
2. Service Emphasis: the reward to patrons for our service is greater than the risk of health concerns of coming to the library.

Committee Reports: Personnel and Finance, Legislation and Technology: None

Committee Reports: Building:

The 2nd floor roof access was resealed and at this time it seems to be a successful repair. The estimate for repairs to the north wall is \$7,000 to \$9,500.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the August 4, 2020 Regular Meeting of the Library Board of Trustees

Motion by Clark/Laabs to approve the Minutes from the August 4, 2020 Regular Meeting of the Library Board of Trustees. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for August 2020

Motion by Drummer/Daniels to approve expenditures in the amount of \$54,358.46 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Drummer/Clark to receive and place on file the Operating Budget and Financial Statement for August, 2020. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for August 2020

Motion by Drummer/Clark to approve expenditures in the amount of \$109.78 from the Friends Account and \$255.31 from the Stosick Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Drummer/Clark to receive and place on file the Financial Statements for August 2020 as presented. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report

Trustee Drummer added that the library staff is doing a good job “thinking outside the box” to serve the public during the pandemic restrictions. Director Manning added that the open Circulation Desk position is on hold and being reevaluated.

Motion by Daniels/Drummer to receive and place on file the Director's Report as presented. By voice vote, all voted in the affirmative. Motion carried.

RFID Project

RFID tagging continues with Children's media: DVDs and CDs.

Board Operations Calendar

Director Manning presented the annual operations calendar for 2020-2021.

2021 Budget

The City of South Milwaukee has requested a 5% reduction in the library's appropriation of City funds.

Library Services

Library Services Plan 2a opens the children's room for browsing. The play area will remain closed. Thanking patrons for are visiting will be a staff focus.

Motion by Laabs/Clark to approve Service Plan 2a. By voice vote, all voted in the affirmative. Motion carried.

Library Bylaws

Motion by Reszel/Daniels to adopt Article IV Section 11 of the South Milwaukee Public Library Bylaws. By voice vote, all voted in the affirmative. Motion carried.

Closed Session

Motion by Drummer/Clark to go into closed session at 7:53 pm.

Open Session

Motion by Reszel/Clark to return to open session at 8:06 pm.

Motions from Closed Session

Motion by Drummer/Daniels to approve Shirley Langebartels as Interim Director starting September 21, 2020 and lasting no longer than March 1, 2021 at a rate of \$36.51 per hour. By voice vote, all voted in the affirmative. Motion carried.

Motion by Reszel/Clark to approve an hourly wage increase for Bethany Meyer to \$26.90 per hour retroactive to June 8, 2020 and that she will remain at that pay grade in 2021. By voice vote, all voted in the affirmative. Motion carried.

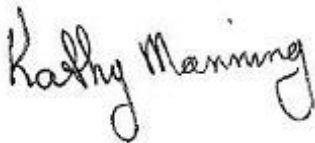
Amended at September 22, 2020 Regular Meeting of the Library Board of Trustees

Motion by Clark/Drummer to amend the motion of increasing Bethany Meyer's wage increase start date from June 8, 2020 to June 1, 2020 from the August 25, 2020 Regular Meeting of the Library Board of Trustees. By voice vote, all voted in the affirmative. Motion carried.

Adjournment

Motion by Laabs/Clark to adjourn at 8:12 p.m. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Manning". The signature is written in black ink and is positioned above the typed name of the signatory.

Kathy Manning, Ex-Officio Secretary/Library Director