



South Milwaukee Library  
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South Milwaukee, WI 53172  
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W [smlibrary.org](http://smlibrary.org)

**BOARD OF TRUSTEES**  
**Minutes**  
**Regular Meeting**  
November 19, 2019

President Reszel called the regular meeting to order at 6:30 p.m.

Present: Daniels, Laabs, Meidam, Reszel, Suarez-Lemcke  
Excused: Bukowski, Clark, Drummer  
Library Staff: Manning Library Director

Adoption of Agenda

Motion by Daniels/Meidam to adopt the agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment: None

Correspondence: A \$150 donation was received from Anne Borland.

Friends Update

Sales from the November 2, 2019 Book Sale were \$1,229.00; Donations \$29.50, Bake Sale \$133.00, and books, furniture & art \$1,068.50. Sales from the May 4, 2019 Book Sale were \$386.00. Barnes & Noble donated net bags from a summer promotion. The next Friends meeting is December 3<sup>rd</sup> at 6 PM in the Board Room.

Board President's Report

In the MCFLS 2020-2024 ILS, Resources Sharing, & Technology Agreement, there are contradicting statements on pages 6 and 7 regarding common circulation policies and each library setting its own borrowing limit.

Trustee Reszel and Director Manning attended the November 18, 2019 Common Council Meeting for Public Comment on the 2020 City Budget. Trustee Reszel spoke on behalf of the Library Board regarding the impact of the 5% budget reduction request by the City.

In the development of the Library's 2020 budget, updated information was received without enough time for the Board to review the impact on the budget. The City is involved in areas of Library Operations where the City should not be such as hiring and access to credit cards. A meeting will be scheduled early 2020 to address these concerns.

Committee Reports: Personnel and Finance, Legislation and Technology, and Building:

Items to be discussed in the Director's report.

***Agenda Topics***

*The Board of Trustees reserves the right to take action on any of the items listed below.*

Minutes from the October 22, 2019 Regular Meeting of the Library Board of Trustees

Motion by Laabs/Suarez-Lemcke to approve the Minutes from the October 22, 2019 regular Meeting of the Library Board of Trustees as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for November 2019.

Motion by Meidam/Daniels to approve expenditures in the amount of \$2,247.83 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Suarez-Lemcke to receive and place on the file the Financial Statement for November 2019 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for November 2019

Motion by Meidam/Suarez-Lemcke to approve expenditures in the amount of \$50.98 from the Friends Account and \$306.18 from the Stosick Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam Suarez-Lemcke to receive and place on the file the Library Trust/Gift Account financial statement for November 2019. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report

Motion by Daniels/Meidam to receive and place on file the Director's Report as presented.

RFID Project

The self-check equipment arrived and will be operational by the end of the year.

2020 Library Operating Hours and Holidays

Motion made by Meidam/Suarez-Lemcke to approve the 2020 Library Operating Hours and Holidays as presented. By voice vote, all voted in the affirmative. Motion carried.


Library Director 2020 Goals

The Board will Director Manning's 2020 Goals at the January meeting.

Adjournment

Motion by Meidam/Suarez-Lemcke to adjourn at 7:35 p.m. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted

A handwritten signature in cursive script that reads "Kathy Manning".

Kathy Manning, Ex-Officio Secretary/Library Director  
Approved by the South Milwaukee Public Library Board of Trustees