



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting
October 22, 2019

President Reszel called the regular meeting to order at 6:32 p.m.

Present: Drummer, Laabs, Meidam, Reszel
Excused: Bukowski, Clark, Daniels
Unexcused: Suarez-Lemcke
Library Staff: Manning Library Director

Adoption of Agenda

Motion by Drummer/Meidam to adopt the agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment: None

Correspondence: None

Friends Update

The Friends have been meeting in the basement and discussing the layout for the Nook & Bake Sale. A notebook will be the method of communication for volunteers working in the basement. After the sale on November 2, the Friend will give the sale money to the Librarian-in-Charge for safekeeping.

Committee Reports: Personnel and Finance, Legislation and Technology, and Building:

Items to be discussed in the Director's report.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the September 24, 2019 Regular Meeting of the Library Board of Trustees

Motion by Meidam/Laabs to approve the Minutes from the September 24, 2019 regular Meeting of the Library Board of Trustees as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for October 2019.

Motion by Meidam/Drummer to approve expenditures in the amount of \$56,007.06 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Drummer to receive and place on the file the Financial Statement for October 2019 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for October 2019

Motion by Meidam/Laabs to approve expenditures in the amount of \$255.99 from the Friends Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Laabs to approve expenditures in the amount of \$1,508.4 from the Stosick Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Laabs to receive and place on the file the Library Trust/Gift Account financial statement for September 2019. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the RFID Capital Budget and Financial Statement for October 2019

Motion by Meidam/Drummer to approve expenditures in the amount of \$195.50 from the RFID Capital Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Drummer to receive and place on the file the Financial Statement for October 2019 as presented. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report

IEEE, Institute of Electrical and Electronic Engineers, has a Science Kit for Public Libraries project. The program started in Chicago and is being expanded to Milwaukee. A local company made a donation specifying the South Milwaukee Library as the recipient of a grant. The application has been submitted.

Motion by Drummer/Meidam to receive and place on file the Director's Report as presented.

2020 Budget

The Board discussed additional expenses not included in the approved 2020 budget. Motion made by Reszel/Drummer to use an additional \$4,506 from the Fund Balance for the 2020 budget. By voice vote, all voted in the affirmative. Motion carried.

RFID Project

The RFID project is being divided into two segments since the tagging will not be complete until mid-2020. Before the end of the year, the two self-check stations will be available for patron use.

Sign MCFLS 2020-2024 ILS, Resources Sharing, & Technology Agreement

Motion made by Reszel/Drummer to sign the agreement with the following caveat of concern:

To: Milwaukee County Federated Library System and Steve Hesel, Director

From: South Milwaukee Library Board

Regarding: MCFLS ILS, Resource Sharing and Technology Agreement, 2020 – 2024

At its October 22, 2019, Board of Directors meeting, the South Milwaukee Library Board (SMLB) approved the MCFLS ILS, Resource Sharing and Technology Agreement, 2020 – 2024 with an important caveat: We strongly disagree with the "New Borrower Limit" listed under the "3. Circulation" section. This article says: "A member library may establish its own New Borrower Limit for its own material." The SMLB believes there needs to be consistency across member libraries to negate advantages that individual libraries have fostered through their much more open/lenient borrowing limits. The South Milwaukee Library, and the vast majority of member libraries, have reasonable lending limits that provide patrons with ample opportunities to borrow a number of materials. One

member library on the South Shore has a virtual limitless borrowing policy that negatively affects surrounding libraries. Our reasonable limits are too often pitted against this much more open/lenient system.

Also, the SMLB feels the MCFLS, through the new agreement, is contradicting itself. Earlier in the “3. Circulation” section is this: “Member libraries are encouraged to strive for common circulation policies.” We agree. “Circulation policies,” we believe, extend to having reasonable borrowing limits. We strongly disagree with the “New Borrower Limit” listed under the “3. Circulation” section.

By voice vote, all voted in the affirmative. Motion carried.

Library Director 2020 Goals

The Board reviewed the 2020 Goals and Director Manning will provide 2020 Objectives at the November meeting.

City Request Emergency Polling Location in 2020

The Board agreed the Library would be an emergency polling location in 2020 if the need arose.

Stosick Endowment

Director Manning presented City Attorney Scott’s assessment of the intent and restrictions in the Stosick Endowment. The Board and Director have a better understanding of how to best leverage the use of this fund for the Library.

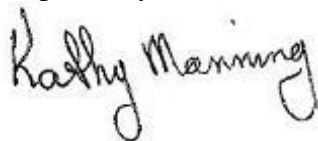
November 2019 Meeting Date Change

The November Board meeting will be on Tuesday, November 19, 2019.

Adjournment

Motion by Drummer/Laabs to adjourn at 7:55 p.m. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted

A handwritten signature in cursive script that reads "Kathy Manning". The signature is written in dark ink and is positioned below the typed name.

Kathy Manning, Ex-Officio Secretary/Library Director

Approved by the South Milwaukee Public Library Board of Trustees