



South Milwaukee Library
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BOARD OF TRUSTEES
Minutes
Regular Meeting
September 5, 2019

President Reszel called the regular meeting to order at 6:31 p.m.

Present: Daniels, Drummer, Laabs, Meidam, Reszel
Excused: Bukowski, Clark, Suarez-Lemcke
Library Staff: Manning (Interim Library Director)

Adoption of Agenda

Motion by Drummer/Laabs to adopt the agenda. By voice vote, all voted in the affirmative. Motion carried.

Public Comment: None

Correspondence: None

Friends Update

Trustee Laabs reported that FOSMIL is networking with McDonalds® to advertise on their placemats. New Signage and shelves for the Book Nook ideas were discussed. The shelves might be a good project for an Eagle Scout and the South Milwaukee High School Fab Lab might be a great source for the signage.

Committee Reports: Personnel and Finance, Legislation and Technology, and Building: None

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the July 23, 2019 Regular Meeting of the Library Board of Trustees

Motion by Meidam/Laabs to approve the Minutes from the July 23, 2019 regular Meeting of the Library Board of Trustees as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from the Operating Budget and Financial Statement for August 2019.

Motion by Meidam/Drummer to approve expenditures for \$68,827.46 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Drummer to receive and place on the file the Financial Statement for August 2019 as presented. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Daniels to amend the approved expenditures to \$71,642.47 from the Operating Account. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for August 2019.

Motion by Meidam/Drummer to approve expenditures in the amount of \$815.10 from the Friends Account and \$44.69 from the Stosick Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Drummer to receive and place on the file the Library Trust/Gift Account financial statement for August 2019. By voice vote, all voted in the affirmative. Motion carried.

Library Director's Report

Motion by Meidam/Drummer to approve the Revistas Contact for an amount not to exceed \$2,600.00. By voice vote, all voted in the affirmative. Motion carried.

Motion by Daniels/Drummer to receive and place on file the Director's Report as presented.

Strategic Planning Update: City and Library

The City of South Milwaukee's Strategic Plan has been approved.

RFID Project

SIP2 licenses are required for the security gate/self-check stations at a cost of \$2,800 each. There is currently a buy 1 get 1 offer reducing the total cost. This onetime expense and will be paid for from the Capital RFID budget. Trustee Daniels will approach the National Honor Society at the high school regarding tagging assistance.

Hiring New Library Director

Recess into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following reasons: (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing personnel matters. *Hiring a New Library Director.*

Motion by Drummer/Daniels to adjourn into closed session at 7:44 p.m. By voice vote, all voted in the affirmative. Motion carried.

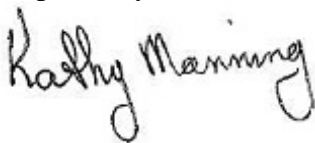
Return to open session to take any necessary action as a result of the discussing the hiring a timeline for hiring a new library director

Motion by Drummer/Meidam to return to open session at 8:00 p.m. By voice vote, all voted in the affirmative. Motion carried. No action was taken.

Adjournment

Motion by Meidam/Drummer to adjourn at 8:05 p.m. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted



Kathy Manning, Ex-Officio Secretary/Interim Library Director
Approved by the South Milwaukee Public Library Board of Trustees