



South Milwaukee Library
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South Milwaukee, WI 53172
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W smlibrary.org

Attachment A

BOARD OF TRUSTEES
Minutes
Regular Meeting
March 26th, 2019

The regular meeting was called to order by President Reszel at 6:30 p.m.

Present: Clark, Daniels, Drummer, Laabs, Meidam, Reszel, Suarez-Lemcke
Library Staff: Champe (Library Director)

Adoption of Agenda

Motion by Drummer/Daniels to adopt the agenda as presented. By voice vote, all voted in the affirmative. Motion carried.

Public Comment

Jennifer Medved

Correspondence

Notice of Certificate of Maturity

Foundation/Friends Update

Trustee Laabs reported that FOSMIL has established a mailbox in the library and has an email address. They will be including information about their organization in the Recreation guide and have set up a book donation event for Earth Day from 10-1 to collection items for the May 4th Book Sale.

Committee Reports: Personnel and Finance, Legislation and Technology, and Building

President Reszel asked the Library Report be emailed to the Common Council, the Mayor and City department heads.

Agenda Topics

The Board of Trustees reserves the right to take action on any of the items listed below.

Minutes from the February 26th, 2019 Regular Meeting of the Library Board of Trustees

Motion by Meidam/Clark to approve the Minutes from the February 26th, 2019 Regular Meeting of the Library Board of Trustees as presented. By voice vote, all voted in the affirmative. Motion carried.

Mission Statement

To enhance the quality of life in South Milwaukee in a welcoming and innovative environment that provides information and ideas for lifelong literacy and learning

Vision Statement

To be the fundamental contributor to the quality of life in South Milwaukee

Expenditures from the Operating Budget and Financial Statement for March 2019.

Motion by Meidam/Drummer to approve expenditures in the amount of \$46,624.42. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Drummer to receive and place on the file the Financial Statement for March 2019 as presented. By voice vote, all voted in the affirmative. Motion carried.

Expenditures from Library Trust/Gift Accounts for March 2019.

Motion by Meidam/Drummer to approve expenditures in the amount of \$11,656.70 from the Gift Account and \$44.47 from the Friends Account. By voice vote, all voted in the affirmative. Motion carried.

Motion by Meidam/Drummer to receive and place on the file the LibraryTrust/Gift Account financial statement for March 2019. By voice vote, all voted in the affirmative. Motion carried.

Furniture Purchase

Director Champe reported that all the ordered furniture has been delivered and feedback has been positive. Patrons of the children's room are enjoying the comfortable seating.

Strategic Planning Update: City and MCFLS

Director Champe reported that MCFLS expects their final plan to be approved by its' May 20th board meeting and the city continues to move forward with drafting their plan. Trustee Daniels reported that the school library is also in the process of updating their strategic plan. A collaborative book study between the school library and public library might be a great item to include.

Library Director's Report

Motion by Daniels/Meidam to receive and place on file the Director's Report as presented. By voice vote, all voted in the affirmative. Motion carried.

Copy Machine Replacement

Motion by Suarez Lemcke/Drummer to purchase a new copy machine for \$2,615.00 from Office Copying Equipment per WI-NASPRO Contact Promo Pricing. By voice vote, all voted in the affirmative. Motion carried.

Meeting Room Policy

Motion by Meidam/Drummer to approve the revised Meeting Room Policy as amended. By voice vote all voted, in the affirmative. Motion carried.

Resignation of Library Director Nan Champe

Motion by Daniels/Meidam to accept the resignation of Nan Champe as Library Director. By voice vote, all voted in the the affirmative. Motion carried.

Recess into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following reasons:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of hiring a new library director and interim library director.

Motion by Drummer/Clark to recess into closed session at 7:13 p.m.. By voice vote, all voted in the affirmative. Motion carried.

Return to open session to take any necessary action as a result of closed session discussion.

Motion by Laabs/Meidam to return to open session at 7:55 p.m. By voice vote, all voted in the affirmative. Motion carried.

Authorization for Library Director to fill the vacant Part-Time Reference Librarian Position

Motion by Meidam/Drummer to authorize the Library Director to fill the vacant part-time Reference Librarian position. By voice vote, all voted in the affirmative. Motion carried.

Adjournment

Motion by Drummer/Daniels to adjourn at 8:03p.m. By voice vote, all voted in the affirmative. Motion carried.

Respectfully submitted

Elizabeth Champe, Ex-Officio Secretary/Library Director
Approved by the South Milwaukee Public Library Board of Trustees,